# Teignbridge District Council Logo

# **CIEH Intermediate Certificate in Food Safety**

# **Booking Form**

*Booking form and payment must be received by our office a minimum of 5 days in advance of the course date. Your booking is not confirmed until full payment is received.*

**Personal details**

| Number of candidates: |  | Course date: |  |
| --- | --- | --- | --- |
| Please write below the **full name** of each candidate attending: |
|  |

| Contact telephone number: |  |
| --- | --- |

| Email address: | **Please provide an email address as all certificates will be sent electronically:** |
| --- | --- |

| Name of food business(if relevant): |  |
| --- | --- |

| Address and postcode: |  |
| --- | --- |

| Do any of the candidates listed above need any learning or mobility assistance to attend the course? | YES / NO |
| --- | --- |
| If yes, please explain what support is needed: |

| Do you agree for us to contact you about this to discuss what learning support we can provide? | YES / NO |
| --- | --- |

| Is English the first language of all candidates listed above? | YES / NO |
| --- | --- |
| **If you have ticked no, we may be able to provide an English spoken exam instead.** **We may contact you to discuss this.** |

| How did you hear about the course? |  |
| --- | --- |
| **E.g. Internet or officer visit** |

## **How to pay**

Course fee to include learning materials, examination and e-certificate: **£285 per person**
Please phone 01626 215420 to make payment by credit or debit card.

**Learner agreement**

I understand that my course fees will not be refunded if I do not attend the course I have booked a place on. In the event that I am unable to attend I should notify Teignbridge District Council Food and Safety team immediately. A replacement candidate may attend in my place.

We cannot guarantee availability. We will contact you if the course date you have requested is fully booked.

Teignbridge District Council reserves the right to cancel the course. In this event all fees will be refunded or alternative course dates offered.

| Signed: |  |
| --- | --- |
| Name: |  |
| Date: |  |

As part of our commitment to reducing waste, our preferred method of communication is email.

Please sign and return to foodhygienetraining@teignbridge.gov.uk

## **Use of personal information**

We are committed to ensuring that your privacy is protected by adhering to the EU General Data Protection Regulation (GDPR). Any personal information provided will be used by us solely for the purpose of processing your booking and contacting you regarding this. Otherwise, your personal information will not be disclosed to anybody outside of Teignbridge District Council without your permission unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection. The data will be stored and retained in accordance with our full [privacy policy](http://www.teignbridge.gov.uk/privacy) at www.teignbridge.gov.uk/privacy